



**CHANDLER POLICE  
DEPARTMENT  
GENERAL ORDERS**  
*Serving with Courage, Pride, and Dedication*

Order

**G-04 PHLEBOTOMY**

Subject

**100 Phlebotomy Program**

Effective

**07/01/04**

**A. POLICY**

[16.2.1]



1. Only Chandler employees and volunteers **selected** for this special assignment and recognized through training and experience as a phlebotomist may draw blood for law enforcement purposes
2. Phlebotomists in this program will **only draw blood for alcohol content unless** they have had the experience and training to do other types of draws as approved by the Risk Management and Safety Division's Occupational Health Nurse

**B. QUALIFICATIONS**

**1. INITIAL CERTIFICATION FROM EITHER:**

- a. A recognized phlebotomy program, such as the AZ POST-recognized "Phlebotomy for Law Enforcement", or
- b. A course approved by the Risk Management and Safety Division's Occupational Health Nurse

**2. CONTINUING EDUCATION**

**Evidence of on-going proficiency** as designated by Risk Management and Safety Division's Occupational Health Nurse including, but not-limited to:

- a. Drawing 48 blood samples per year as evidenced by individual phlebotomy logs
- b. Attending an annual policy/protocol in-service given by Chandler's Occupational Nurse or her designate

**C. COORDINATOR**

1. Designated by a patrol commander
2. Coordinates all activities with Chandler's Occupational Nurse
3. Responsible for:
  - a. Coordinating training of phlebotomists
  - b. Annual in-service for active phlebotomists
  - c. Securing of equipment, maintaining call-out list and records
  - d. Monitoring annual proficiency requirement: 48 blood draws

**D. EQUIPMENT**

1. Use **only** phlebotomy equipment approved by The Risk Management and Safety Division's Chandler's Occupational Health Nurse
2. Dispose of used needle and vacutainer holder in approved biohazard sharps container; used containers are logged in for disposal at the Property building pad using OSHA guidelines

## E. PROCEDURES

[61.1.11]

### 1. PROFESSIONAL REQUIREMENTS

- a. Maintain a professional image at all times
- b. Wear lab coats and gloves for all blood draws
- c. Maintain a log and a copy of the draw report recording each completed procedure

### 2. DRAWING BLOOD

#### a. Clotting time

- 1) Ask if subject is on aspirin, steroids, blood thinners (i.e., Coumadin), or other prescription medications which may prolong clotting time
- 2) Apply pressure for several seconds to site with cotton ball or gauze
- 3) Secure site with stretch wrap or Band-Aid
- 4) If subject faints, carefully assist them to floor assess airway, breathing, circulation and if subject does not quickly revive, call 911.



Rev

#### b. Number of attempts

- 1) First draw: Do not exceed two attempts for successful draw
- 2) Second draw, different phlebotomist: Make only one attempt
- 3) Additional attempts: Must be performed by medical personnel

c. **The arresting officer must witness blood draw.** A phlebotomist may draw blood on a suspect he has personally arrested for a DUI. If the officer/phlebotomist feels that it would be in everyone's best interest to have another phlebotomist draw the blood, summon one.

d. **Warrant required** for all cases where **consent is not given, including if consent was given and then withdrawn.** Follow directives in the telephonic/fax search warrant policy.

- 1) **Exigent circumstances:** Arizona Revised Statutes (ARS) authorizes blood draws without a warrant
- 2) **Do not become combative** with a suspect. Use only force that is reasonably necessary to execute the search warrant. Do not use a stun device, hard impact weapons, chemical irritants, or any other weapon in order to obtain a blood sample.
- 3) **Non-compliance with warrant:** Violation of ARS § 13-2810.A.2, Interfering with Judicial Proceedings
  - a) **Officer injured:** may add ARS § 13-1210, Aggravated Assault on a Police Officer
  - b) **Suspects who spit:** May be charged with Aggravated Assault and/or Assault by Spitting, Scratching, Biting, etc.
    - If exposure occurs, **notify the on-call legal advisor**
    - May require suspect to be tested for disease

f. **COMPLETE ALL DOCUMENTATION** in blood kit and report.

## F. BLOOD EVIDENCE

[83.2.1] [83.3.1]

### 1. CHAIN OF CUSTODY: Phlebotomist

- a. Retain evidence in your possession until packaged and labeled. Include used betadine (povidine iodine) pad in kit as evidence that alcohol was not used to prep skin.
- b. Release package to arresting officer
- c. Complete all documentation contained in the blood kit
- d. Record chain of custody at all transfer points

### 2. TRANSPORTATION

- a. The arresting officer should transport blood directly to the Property and Evidence building
- b. If delayed, refrigerate, do not freeze, blood, or maintain in a cool environment

## G. DRAW REPORT

[83.2.6]



### 1. DISTRIBUTION: Phlebotomist will complete draw report and distribute copies as follows:

- a. Original with report to Records
- b. Copy to phlebotomy coordinator
- c. Copy to subject of blood draw

### 2. CONTENTS

- a. Location of blood draw, i.e., beat, hospital, or scene
- b. Reason for arrest. If no arrest, reason for blood draw, i.e., DUI
- c. Whether it is a consent draw or the result of a search warrant
  - 1) **Consent:** Direct subject to sign consent form
  - 2) Verbal consent, but **refuses to sign:** Write "REFUSED TO SIGN" in signature block. Record manner of refusal, i.e., verbal, physical
  - 3) **Warrant:** Record name of judge in report and on consent form, e.g., "WARRANT-JUDGE SMITH"
- d. Whether subject resisted blood draw, i.e., cooperative, had to be escorted to restraint chair, held down, etc.
- e. Response to question regarding aspirin, steroids, blood thinners, etc.
- f. Photograph of subject for identification purposes
- g. Anything to aid prosecution, i.e., strong odor from suspect's breath, steadiness, mood swings, inappropriate behavior (document on draw report or phlebotomy consent record)
- h. The phlebotomist's signature on each report
- i. Where feasible, have another officer serve as witness. A phlebotomist may be a witness on a search warrant for blood if necessary.



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